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Company Name: (If Applicable)	
E-Mail Address:	
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List of Documents Lodged:	
Destination Country:	
Special Instructions:	
Translation Required?	
If Answer is Yes. Into what Language	
Delivery Instructions:	Will Collect
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	Local Courier (The Courier Guy)
	International Courier (DHL)
	Will book my own Courier to collect
Invoice to be made out to?	
Invoice Name Address:	
Delivery Address: Name Address	
Contact Number:	
Contact Name:	
Payments Method:	Will pay Cash
	Will pay by card machine (Card payment facilities at office)
	Please send me electronic payment details.
	Other
Invoice Number/ Paid (Office Use)	